

YWCA CAMP CAVELL Lexington, Michigan EMPLOYMENT INFORMATION

YWCA Camp Cavell operates three seasons out of the year. We are owned and operated by the YWCA of Metro Detroit, but serve people from all areas and from many different cultural, social, economic backgrounds. Our camp is over 90 years old. We employ people to work in our kitchen, stables, waterfront, health center, housekeeping, program areas, and counseling.

We run a children's summer overnight camp where children stay for a week at a time, and the counseling staff who work with them live at camp from late June to mid August. We also run a summer day camp for kids in the local area and the staff work Monday – Friday, 7 to 3 or 9 – 5. A major part of our work is with community groups whom we help to operate weekend or week long camps on our site such as Muscular Dystrophy Camp, girl scouts, churches, band groups and more.

We have two staff in the winter and swell to 45 staff in the summer. In the spring and fall we work when community groups use our camp, which could be weekdays or weekends, and be only two to four days a week. By the month of May we work pretty well 40 hours a week and by summer we work six days a week, in the fall we slowly go back to part time by October.

Staff must be at least 18 years of age to work with children. We may hire 16 year olds into the kitchen according to their qualifications and experience but this is rare.

Because we are licensed by the State of Michigan and Accredited by the American Camp Association we have to follow laws and rules specific to children's camps. You may have to hold certification to take a position at camp. Everyone who works on site must have a background check. We cannot smoke in front of the campers, and must present good role models for children.

Kitchen – Must have experience in food prep. We work in morning and afternoon shifts with the morning starting according to the time and type of breakfast, but normally about 6:00. The afternoon shift tends to be from 1:00 to 9:00 but we may work later if we have had a large meal. We cook for 250 people a day in the summer. Looking for people who can work together as a team, take direction well, have positive customer relations, and adhere to health regulations.

Equestrian – We need English Riding Instructors who can work 9 – 5 on average during the week and sometimes on Saturday. We teach classes from basic horse care to jumping. Looking for people with patience, enthusiasm, an eye for safety, and riding skills.

Waterfront – Looking for people to work as Lifeguards and teach swimming and boating. Must be able to complete lifeguard course (including swim formal strokes 25 laps, dive for body 12 feet underwater). Must be able to enforce rules while helping kids to learn and have fun.

Program Instructors – Need person to teach woodshop, nature, science, archery, crafts, orienteering, and other camp activities. We work in the spring and fall part time when groups request we teach classes as part of their program. We work full time during the summer.

Counselors – Must live on site for 8 weeks in a cabin with 8 – 10 children. Help them in daily living skills, as well as supporting them emotionally, teaching them new skills, and helping them to make friends. Must be enthusiastic, patient, mature, and responsible. We have Saturday noon to Sunday noon off each week and a couple of hours a day. Late June to mid August.

Day Camp Counselors – Work with kids from the local area 8:00 – 4:00 each weekday. Mid-June to Mid Aug.

Housekeeping – Staff needed to clean cabins after a group has departed and to clean some general areas and bathrooms each day. Can be combined with kitchen for more hours. Duties include sweeping, straightening, mopping, and cleaning bathrooms. Some hours are flexible, but need to work on days groups leave to get camp ready for next group. This is usually on the weekends in summer and weekdays in the spring and fall.

To apply: Just fill in our QUICK APPLication and drop it in the envelope at the side door of the house. We will let you know if we have a position that might fit your and our needs. Check back with us in a few days for updated information.



CAMP CAVELL QUICK APP!

Just fill in this quick application, and we will call you if your experience fits our needs!

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YWCA CAMP CAVELL
3335 Lakeshore Drive
Lexington, Michigan 48450
1-810-359-2267

VISIT OUR WEBSITE: <http://campcavell.org> * QUICK FAX your APP: 1-810-359-2430 *

If you feel that your civil rights would be violated by answering a question on this form, please omit the answer to that question.

Name _____

Email: _____

School Phone (_____)_____

Cell Phone (_____)_____

Home Phone (_____)_____

Position desired?_____

Dates Available?_____

Do you know anyone connected with Camp Cavell?

Age Check One? 18 or Over or Over 21

Job Experience or working toward career in?

Certifications?

Experience with Children?

Specialties / Skills?

Camping experience?

Would you be interested in taking Lifeguard Training?

Can you swim 25 lengths of a pool with 3 different strokes?

Are you interested in:

OVERNIGHT CAMP (9 weeks live on site)

DAY CAMP (10 weeks, come 9am - 5pm daily)

If Daycamp which area:

LEXINGTON (in the thumb)

METRO DETROIT AREA - What city_____?



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